



STATE OF TENNESSEE  
**TENNESSEE COMMISSION ON CHILDREN AND YOUTH**

Andrew Johnson Tower, Ninth Floor  
710 James Robertson Parkway  
Nashville, Tennessee 37243-0800  
(615) 741-2633 (FAX) 741-5956  
1-800-264-0904

**EXECUTIVE COMMITTEE**

Montgomery Bell State Park  
Friday, November 3, 2006  
8:00 a.m.

**MINUTES**

Committee Members Present

Cindy Durham, Chair  
Trudy Hughes, Vice-Chair  
Susan Lawless-Glassman, Secretary  
Dennis Clark, Youth Representative  
Beverly Cosley, Juvenile Justice Chair  
Jim Ford, Budget and Data Chair  
Tim Goldsmith, Children's Services Chair  
Carlton Lewis, Nominating Chair  
Diane Neighbors, Legislative Chair

Sue Pilson, Personnel Chair  
Joetta Yarbrow, Councils Chair

Staff Present

Linda O'Neal, Executive Director  
Pam Brown  
Richard Kennedy  
Debrah Stafford  
Pat Wade

Chair Durham called the meeting to order at 8:08 a.m.

I. Approval of July Minutes

**MOTION: IT WAS MOVED (PILSON) AND SECONDED (LAWLESS-GLASSMAN) TO APPROVE THE JULY COMMITTEE MEETING MINUTES. UNANIMOUSLY CARRIED.**

II. Review of Committee Reports/Action Items

A. Audit Committee – Jim Ford, Chair

Committee met and has no action items. The committee reviewed the contract monitoring plan, responses to the performance audit, and internal control/fraud issues arising on the staff feedback survey. The committee determined no action was required based on O'Neal's review and report of the staff survey feedback issues.

B. Budget and Data Committee – Jim Ford, Chair

Committee met and has no action items. Ford encouraged members to submit Media Award nominations. *KIDS COUNT: The State of the Child* was released since the last

meeting. The agency closed fiscal year 2005-2006 with unexpended funds reverted to the state general fund. Ford reported cost centers have been established for all expenditures and the agency is moving toward shared services. Ashok Midha is transferring to the Department of Transportation, Vickie Morgan is moving physically to the Department of Finance and Administration, and John Nixon will continue to perform accounting functions at TCCY.

Yarbro expressed appreciation to Ford for his efforts in developing the contract monitoring plan. She reported the Councils Committee thanks him, Stafford and Kennedy for their development of an appropriate plan that is not burdensome to regional coordinators who will be monitoring.

C. Children's Services Committee – Tim Goldsmith, Chair

Committee met and has one action item. There are concerns about implementation of the Multi-Response System (MRS) for Child Protective Services in East Tennessee without appropriate training. The committee would like someone from the Department of Children's Services with thorough knowledge of MRS efforts to make a presentation at the next Commission meeting and answer questions about the process.

D. Councils Committee – Joetta Yarbro, Chair

Committee met and has no action item. They discussed Children's Advocacy Days, heard regional coordinator reports, and discussed the Jim Pryor Child Advocacy Award. April Swoner is the new Mid-Cumberland regional coordinator. Kennedy hopes to be able to move forward with a replacement for Marilyn Davis, former Southeast regional coordinator, around the end of the year.

E. Juvenile Justice/Minority Issues Committee – Beverly Cosley, Chair

Committee met and has one action item. This involves the three-year plan approval and funds allocation. It will have an increased emphasis on minority over-representation and juvenile detention alternatives. There will be a request for proposals for a targeted minority over-representation project in two areas, one larger county and one smaller area with multiple counties involved. Youth Advocacy will be a program with funding for Teen Courts and the Administrative Office of the Courts. The other two program categories will receive the balance of the funds, 55 percent for delinquency prevention and 45 percent for alternatives to detention.

F. Personnel Committee – Sue Pilson, Chair

Committee met and has no action item. O'Neal provided an update regarding her response to the staff feedback survey responses, including sharing information with staff and meeting with supervisors. O'Neal reported the agency received total salary increases of \$237,000 in across the board increases, classification/compensation funds and compression funds.

Pilson reported the committee will be focusing on the development of a succession plan as a good business practice.

G. Nominating Committee – Carlton Lewis, Chair

Lewis reported the Nominating Committee slate continues the same officers and youth representative: Vice Chair, Trudy Hughes, Secretary, Lawless-Glassman, and Youth Representative on the Executive Committee, Dennis Clark.

III. 2007 Meeting Dates – Cindy Durham

Durham reported the Commission meeting dates for 2007 would be: February 22-23, Nashville; May 3-4, Nashville; July 12-13, Nashville; and October 25-26, Paris Landing State Park.

IV. Other Business

**IT WAS MOVED (GOLDSMITH) AND SECONDED (PILSON) TO ADJOURN.  
UNANIMOUSLY CARRIED.**

The Committee meeting was adjourned at 8:23 a.m.

Minutes Submitted by:

Minutes Approved by:

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Linda O'Neal  
TCCY Executive Director

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Cindy Durham  
Commission Chair

HDRIVE:SHAREDFILES/COMMISSION/MINUTESFOLDER